



Volunteer application form

CONFIDENTIAL

Charity number 520048

First name/s

Surname

Address

Post code

Mobile number

Landline number

Email address

Date of birth

From time to time we may need to reach you at short notice. Please tell us if you are happy to receive a text message

Yes

No

Please provide details of a person we can contact in the unlikely event of an emergency.

Name:

Telephone Number:

Relationship to you:

How did you hear about volunteering for us?

Please tell us which areas of work you are interested in, by ticking all boxes that apply below:

Kitchen	<input type="checkbox"/>	Finance	<input type="checkbox"/>
community cafe	<input type="checkbox"/>	IT	<input type="checkbox"/>
Food bank	<input type="checkbox"/>	Marketing	<input type="checkbox"/>
Youth Support	<input type="checkbox"/>	maintenance	<input type="checkbox"/>
Activities & events	<input type="checkbox"/>	Other	<input type="checkbox"/>
Administration	<input type="checkbox"/>		

Please tell us when you are available to Volunteer?

Please tick any of the boxes that apply below, Please only tick those times which you can commit on a regular basis.

	Morning	Afternoon	Evening
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Induction

Before commencing work with us all volunteers are required to participate in our centre induction. Inductions are based at the community centre and typically last for 1 hour. Please tell us if you are willing to attend a induction

Yes

No

How much time can you regularly offer us?

- | | | | |
|-------------|--------------------------|----------------------|--------------------------|
| Short term? | <input type="checkbox"/> | 1-2 hours per week | <input type="checkbox"/> |
| Open ended? | <input type="checkbox"/> | 2-5 Hours per week | <input type="checkbox"/> |
| Other? | <input type="checkbox"/> | 5-10 hours per week | <input type="checkbox"/> |
| | | 10-15 hours per week | <input type="checkbox"/> |
| | | 15 hours or more | <input type="checkbox"/> |

Below, please tell us about any volunteering experience or any relevant employment you may have? If you do not have any relevant experience please state N/A

Do you have any special skills, interests or hobbies that you would like to use when volunteering with us?

Do you have any particular skills you would like to develop by volunteering with us?

Elton Community centre is committed to equal opportunities. So we can consider any reasonable adjustments to the volunteer environment and better support you in your role, please provide details below of any disabilities, health issues (e.g. bad back) or support needs. If this does not apply to you please state N/A

Under the rehabilitation of offenders Act 1974, and as part of our duty of care we need to ask if you have any unspent criminal convictions?

Yes

No

If you have ticked yes, please provide details on a separate sheet attached with your form. Having a conviction will not necessarily stop you from volunteering, but it may need to be taken into consideration when assessing your suitability for certain roles. All information will be dealt with in the strictest of confidence.

For some roles such as those involving work with individuals under the age of 18 we reserve the right to request a criminal records disclosure prior to work commencing.

References

Reference checks are a standard part of our volunteer selection process. Please provide details of a person who is willing to act as a reference for your chosen volunteer work. References should come from an employer, former employer, volunteer organisation or professional you have known in a personal capacity for 5 years or more. If you do not have any employment or volunteer experience you can provide reference details from your education. We do not accept family members and friends as references.

Referee details

Full name:

Address

Post code:

telephone

Mobile

Email address

relationship to yourself

Declaration

I declare that the information provided in this application is to the best of my knowledge true and correct and I acknowledge that misleading statements may be sufficient for cancelling any agreements made.

Privacy Notice: All personal information provided in this application will be dealt with in the strictest of confidence and handled in accordance with Data protection Act 2018. Further details of how we handle your data are available in our privacy statement.

Signature

Date

Thank you for your interest in Volunteering with Elton Community Centre!