



1. CIO Meeting

2. Apologies: Nicki Lunny

Attendees: Vicki Serna, Steve Serna, Pauline O'Reilly, Judith Holme, Christine Leith, Katie Ryan, Richard Marks, Nigel Goodliffe, and Lynne Williams,

3. Ratification of the last minutes (VS)

4. Committee business (VS)

We have all read and adopted new CIO, modern version. If not successful with solicitors, ask the parish to adopt new constitution. Adopt the framework.

Like to do as a community – need people to take on an area of responsibility. NL – volunteers, café and centre.

Have a think and agree at the next meeting. – See agenda for list

5. Reports from Sub Committees

a) Finance (CL) -

Get onto Niki about Bonkers bingo. Raffle ticket money, spent money £225 at little Mollys.

Breakdown of bonkers bingo needed from Nikki. How much to run the next one? 69 tickets for bingo, raffle money. Buy prizes. Was a big success. Need to sit down to see what we can spend.

Financial Report - 24.05.22			
Cash in hand	£ 2,177.69		
Cash in bank	£55,189.13		
	£ 57,366.82		
Minus Grant/Food bank	£ 20,326.99	Accruals	£ 192.50
Total	£ 37,039.83	Total	£ 37,232.33

b) Bookings – Booking report each month presented at meeting. Make reference in here.

Contact: Bookings@eltoncommunitycentre.co.uk / 07846 378209



- c) **Food Bank (PO)** – Setting it up with Pauline. Food bank phone – terminate, will run out in Jan. Food welcome network. Everyone is so slow to getting back to us. Work out how we want it to work.
 - d) **Youth & Toddler (TG)** – Open, 2 new volunteers. No Toni, no DBS check. New volunteers need to be DBS checked. Need someone to take on the youth
 - e) **Events (NL)** – Bonkers was a success. Donations on the door. Buy some donation buckets – red. Jubilee bingo prizes coming in. Friday
6. **Café and bar** – Café business is growing. Bar installation is working well. The fan on the outside – very low. Pointed out to company. Need a cage – Andy Edwards. Once we have pantry up, food will be moved out and then we will have extra storage for bar overflow. Another issue with bar – 2 lagers going well. Cider going well. Get an ale next. Allocated £1300. Free for a year. 27 per tap. 2 yr contract. Staffing – Pauline and Sue on the books – they get paid. Get sheets in 17th of the month. Pay day 25th. Another volunteer signed up for café.
7. **Craft nights** – club is getting very popular. Something every week. LW to design timetable and then advertise on all platform. Sat mornings not that popular just yet. Lady came at weekend who makes jewelry Looking for more crafters to share knowledge. Sewing bee on a Sunday. Made buntings for the village for next 4 weeks.
8. **Maintenance (RM/VS/PH)**
- a) Defib up
 - b) Planters done up
 - c) On going job list – projector needs to install. Check maintenance book.
 - d) Certification of electrical items.
 - e) Painting the boxes – boxed in.
 - f) Contracts – we need a pest control – RM



g) Bin contract – Nic has a contact to see if we can get a better service and better rate.

9. **Website and IT (RM/NG)** – No issues. Just need to advertise more. Make changes. Craft club and knit and natter.
10. **Advertisement** –. Lots of posters going out. Need more organisation.
11. **Signature – on banking – Richard.**
12. AOB AGM – 24th May proposed date.

Next meeting 21st June 2022

Action Items	Owner(s)	Deadline	Status
Contact Biffa ref extra Bin. Price Quoting too high	Pauline O'Reilly	[Date]	In progress
Email outstanding Invoices	Christine Leith	[Date]	In progress