



Minutes

Emergency Meeting Thursday 16th July 2020

7.00pm – Socially Distant in situ.

1. **Attendance**

Stephen Garrity (StG), Vicki Serna (VS), Sarah Gorst (SG), Christine Leith, (CL), Karen Finlow (KF), Dora Smith (DS), Richard Marks (RM), Lynne Williams (LW), Pauline O'Reilly (PO), Michelle Pattinson (MP), Laurel Lunny (LL).

Apologies: Nigel Goodliffe, Andy Gorst, Colin Holmes, Nicki Lunny.

2. **DBS Checks and payment**

That the DBS checks are paid by the CC for the Youth Hub Volunteers and taken from funding once received. Proposed Christine Leith, Seconded Sarah Gorst. Vote: all in favour. **VS** to proceed with checks.

3. **PTA – Year 6 Celebration**

Proposal that we give the hall on a peppercorn rent to the PTA due to COVIS & their loan of fridge, freezer and like new toddler equipment. £1 peppercorn. Proposed Stephen Garrity, Seconded Sarah Gorst. Vote; all in favour.

4. **Roof - URGENT BUSINESS**

Stephen Garrity gave the committee an overview of the situation and the reports that from Fire Stone. Sarah Gorst confirmed that Ian Langton concurred with the state of the roof. See attached report. The roof was incorrectly fitted and is starting to leak indoors around the join with the lounge. The roof is not fit for purpose. Building control was engaged on the build and a suitable person looked it over to see work was complete at the time, but the errors were hidden to a non-expert. The Contractor has been chased, and the sub-contracted roofer. The contractor is no longer taking calls.



Recommendations;

- To chase the builder, and allow 2 weeks to respond to the reports. **(StG)**
- As a priority complete some patching for the next year and over winter by a known local roofer at a low cost, **(StG) DS & RM** to pass on details of roofers and contact details of Ian Langton.
- seek reputable, comparable quotes for a complete re-fit, by three, **(StG)**
- and begin to fundraise for a new installation in 2021. **(NL& LL, VS)**

All the committee in agreement to proceed in the above manner and reminded that although this is not confidential, the committee should be mindful of the effects that the dilution of this information could have on funding prospects.

5. AOB:

Bookings/Hire

- Agreed that a bottle bar can be opened for gatherings of up to 30 people. (Changing only as per government COVID guidelines.) To ask **NL&LL** to look at bar stocking.
- That **KF** is to put all requests for openings and closings and bar requests to the Whatsapp group in order that volunteers can be allocated.
- **KF** to send bookings to **CL** via email for invoicing until the new system is inbedded. (Most to pay BACS/DD/SO)
- Agreed that **RM** to begin to market the rooms and activities as information is available with the help of **NG**.

Date of Next Meeting 3rd Monday 17th August