



# Meeting Jan 2022

Meeting called by:

Committee

Attendees:

VS, KR, RM, JH, KF, DC, PO, CL Ap

Ratification of the mins:

Propose minutes KR– Seconded N

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## Minutes

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Agenda item:

Finance

Presen

Youth hub has used all grant. Does rent need to go up? Need to know whats in their kitty – need to revisit.

Crafters - £300 to Lynn.

Beacon - £45 for Jan, Feb and March. April new rate will apply.

CWAC invoice outstanding. They cancelled. They were going to rebook we would charge them. Looking at new dates.

### Financial Report - 18.01.22

Cash in hand	£ 1,252.81		
Cash in bank	£ 55,081.50		
	<b>£ 56,334.31</b>		
Minus Grant/Food bank	£ 28,999.01	Accurals	£ 1,017.25
Total	<b>£ 27,335.30</b>	Total	<b>£ 28,352.55</b>

See spreadhseet for costings. Money in grants – go through what's left. Get it spent.

Book a finance meeting. Karen is looking at hire charges. Vic to do café costings. RM to look at bar prices. Take these costs to committee.

Grants – CF gave us 15000 dollars to use at the centre. We have it in the bank now. PO to develop.

Request from Andy Eardley. Protos vat back. 560 owed back to us. New protos application needs done by March. VS part of done. Up to 5k. Any ideas ask

Conclusions:

Enter conclusions here.

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**Action items**

Order Till and card machine

✓ Budget vs current plan

**Person responsible**

Finance committee - RM

Finance committee - JD

**Deadli****Agenda item:**

Other Committee business

**Presen****Discussion:**

Been in touch with solicitor ref CIO, now been in touch with previous solicitor, They are not hearing anything back from previous committee. Both solicitors agreed when registering us any problems, they will speak with Charity commission. Register us. Companies house etc.

Carpenter needed. Lots of jobs need. LW

Bingo counter. – Can we purchase. Buy from Toy appeal grant.

**Food bank** – PO – Had a busy Christmas with food bank.need more help for the xmas fair. Steady stream coming up to use the food bank. Grant going 1500, this has to be used by end of March. Can be used for anything – bus pass. Any white goods. Don't want names and address. Fridge freezer for someone. Vouchers maybe to use the money out. Large delivery of food in. Future – some of money from CF fertilisers. Food shop. Not means tested. Pick your own, Charge per week. Suggested they bought us a new one. Get quote to send over.

Encirc to pay for new ice cream freezer. Food bank are coming. Monday at 10am. Donation box on front not prominent.

**Youth/Toddler – TG** – need to be doing fundraising. Need to sit down to put actions together. Focus on getting kids out of year 6. New session to create. Aim at a different age group. Look for some funding. Nowhere to meet. Messy play 60 and pop cats (Free). Reptiles £150. Businesses should pay a hirer rate. Free taster session. Between 11 and 15. Create a revenue scheme. Trial ones. Pot of money to get. Maybe ask for donations. Ask groups for heavily reduced rate. VS to ask. TG to chase spar.

**Events –**

Bingo. 1st Friday of every month. 4<sup>th</sup> Feb @ 7pm. Couple of hours. Bar open – book bar staff. DC will do the furniture. Shelia will volunteer. Order the books in. Profits from bar will support the next bingo night. Profits will go to Centre. How much do we charge for books?

Last Friday of month – more upbeat night. Comedian, Quiz, Band.

Jubilee event – organise a meeting with scouts etc in the village to pool ideas, church (June)

**Crafts – LW.****Café update – PO**

Doing okay – working on building. Tues busy. Weds got things going on. Thurs – and Friday need work. Croc pot sessions. More sessions. Quiz or something on a Thurs. New volunteer. Working in café, but will help out doing any section. Rice cooker purchased. Tills arrived. Need a new employee.

**Maintenance Update - PH**

Going to do at the weekend. Maintenance jobs.

Shutter for bar – specialist .

Women's toilet handle.

**Website Updates and IT**

Printer – Epson ecotank – KR to buy.

Updating on posters. Pass to parish council for their booklet.

Newsletter – NG, given RM a list of all the different things we are offering. RM to send to NG. End of Jan need the info.

**Conclusions:**

Enter conclusions here.

**Action items**

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
Replace broken window panes	PH	Ongoing
Order Mirror for disabled toilet	KR	ASAP
Create a full cleaning duty list	KR,CL,PO	ASAP
Buy laminator and pouches		
Purchase rice cooker		

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***Next Meeting – 15<sup>th</sup> February 2022***

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