

Dear Councillor

You are HEREBY SUMMONED to attend a Meeting of the Parish Council to be held on **MONDAY, 25 JULY 2022** at **7.00pm** in **ELTON COMMUNITY CENTRE** for the purpose of transacting the business set out below.

Acting Parish Clerk
18 July 2022

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Any reports in "Part 2" contain confidential information and only Councillors and the Parish Clerk can be present.

If you have any general enquiries about the meeting, please contact the Acting Clerk to the Parish Council at Email: pauline.english2@btinternet.com; Phone: 0151 339 1405, Mob: 07890 140412_

AGENDA

Part 1 – Matters to be discussed in the presence of the press and public

1. APOLOGIES FOR ABSENCE

To receive apologies from Councillors who are unable to attend and the reason for their absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Councillors relating to items on the current agenda

3. PUBLIC SPEAKING TIME

To hear from members of the public about any issues they wish to raise. Members of the public wishing to address the Council should note that they must advise the Clerk before 10am on the day prior to the meeting of their wish to participate in the public forum and their topic. If residents fail to inform the Clerk prior to the meeting, permission to speak will be at the discretion of the Council. All participants are restricted to a maximum of three minutes.

If the public wish to ask the Council questions, please note that the Council may not be able to answer if the matter has not been considered or resolved on an agenda item at a prior meeting. Should this be the case, the Council will advise contacting the Parish Clerk to request that the item be discussed at a future Parish Council meeting. If the question is considered to be outside the remit of Elton Parish Council, residents will be referred to Cheshire West & Chester Council (CWaC).

4. MINUTES

RECOMMENDED: That the minutes of the meeting held on 13 June 2022 and the Extraordinary meeting held on 7 July 2022 be confirmed as a true record.

5. POLICE REPORT

To receive a report on issues relating to Elton since the last meeting of the Parish Council from PCSO Neil Flanagan and/or Cllr Lockhart, Parish Council Police Liaison

6. CWaC WARD COUNCILLORS' REPORT

To receive reports from CWaC Ward Councillors on issues relating to Elton Parish.

7. COUNCILLORS' REPORTS

To receive reports from Councillors on matters not specifically included on the agenda and for which they have responsibility.

8. ELTON ALLOTMENTS

To receive a report from the representatives of Elton Allotments

9. PLANNING

RECOMMENDED: That

(1) applications relating to Elton received by CWaC since the last meeting of the Parish Council be noted: None

(2) decisions made by CWaC since the last meeting of the Parish Council be noted as follows:

Application No.		Location	Decision
22/01231/FUL	First floor side extension above existing conservatory	14 Anvil Close, Elton, Chester, Cheshire CH2 4LA	Approved

(3) applications awaiting a decision by CWaC be noted as follows:

Application No		Location
22/00791/FUL	Demolish part of existing rear extension and erection of a side and rear extension	Glendale, Ince Lane, Elton, Chester CH2 4LX
22/01500/S73	Variation of conditions 2, 3, 4 and 8 of planning permission 08/01367/S73 (Planning permission 08/01367/S73 was for variation of condition 3 to permission 04/01159/COU to increase number of caravans from two to ten)	The Stables, Shotwick-Frodsham Road, Elton, Chester CH2 4LJ

(4) appeals made to CWaC since the last meeting of the Parish Council be noted: None

(5) appeals made to the Planning Inspectorate and any decisions made by them be noted: None

(6) matters put before the CWaC Planning Committee be noted: None

10. BUS STOP CLEARWAY, INCE LANE

To receive an update report on the proposal to introduce a bus stop clearway opposite the shops on Ince Lane.

11. OUTSIDE BODIES/ROLES AND RESPONSIBILITIES

The confusion over the role of the Parish Police Liaison Officer has highlighted the need for Councillors' roles and responsibilities to be clarified in relation to the following areas. It is proposed that Job Descriptions be drawn up for the following:

Children's Play Areas	Jubilee Field
Community Events	Legal and Policies
Dog Park	Planning
Eco Group	Public Transport
Finance	Website/Social Media/Newsletter
Fundraising	

12. FINANCE

RECOMMENDED: That

(1) it be noted that no income was received in June 2022:

(2) expenditure in June 2022 be noted as follows:

15.06.22	BACS	Staff wages (includes back payment for Mrs P English)	2,197.12
15.06.22	BACS	Parish Clerk-expenses	34.00
15.06.22	BACS	HMRC-Income Tax	389.70
16.06.22	BACS	Haines Watts (payroll management)	96.00
22.06.22	DD	Peninsula Business Services	131.56
30.06.22	Bank	Service Charge (3 months)	18.00
			2,866.38
Reconciliation:	Brought forward		49,751.12
	Add Receipts		0
	Less Payments		<u>2,866.38</u>
	Balance carried forward		<u>46,884.74</u>

13. ELTON COMMUNITY CENTRE CONSTITUTION/NEW LEASE

RECOMMENDED: That an update on progress be received

14. ADOPTION OF CWaC CHILDREN'S PLAY AREA AT SORBUS CLOSE

RECOMMENDED: That a report on progress be received

15. POGO'S WOOD/MARSH LANE GREENWAY

RECOMMENDED: That a report on progress be received.

16. POLICE AND CRIME COMMISSIONER INITIATIVES

(1) **Rural Crime Survey:** Police and Crime Commissioner (PCC) for Cheshire, John Dwyer, has launched a survey for people living and working in rural communities to better understand their policing needs. The feedback will be used to hold the police to account on tackling criminal activity in rural areas. Unfortunately, many of the crimes committed within rural areas go unreported. The Rural Crime Survey aims to gather a range of people's experiences and build on the relationship that rural communities have with the police.

The survey will be open throughout the summer by visiting

www.surveymonkey.co.uk/r/ruralcrimesurvey2022.

- (2) **Community Cashback Fund:** PCC for Cheshire, John Dwyer, has launched a new £90,000 'Community Cashback Fund', which will see money that has been taken from criminals under the Proceeds of Crime Act (POCA) spent on projects to improve local communities. Each of Cheshire's nine Local Policing Units (LPUs) will be given £10,000 from the Community Cashback Fund over the course of the 2022/23 financial year, with residents able to vote on how the money is spent. A 'Community Conversation' will be held by the police in each area to identify what provisions and offerings are currently available in the community, what may be missing, and what people hope to see in the future. After each Community Conversation, a steering group will be set up to co-ordinate any agreed actions and consider the issues raised. The group will also carry out further research into potential solutions which can be implemented with the funding. Local people and groups will then be able to submit bids to the Community Cashback Fund for their area, after which a further 'Participatory Budget' event will be held where residents will be able to vote on which projects they feel deserve to go ahead. For more information about the Community Cashback Fund, please visit: www.cheshire-pcc.gov.uk/what-the-commissioner-does/commissioning-and-funding/community-funding/community-cashback-fund

RECOMMENDED: That the Police & Crime Commissioner's initiatives be noted and every opportunity be taken to ensure the Parish Council can benefit from them.

17. **SHARED PROSPERITY FUND**

CWaC have been awarded £12.6m from the Government's Shared Prosperity Fund, £1.5m of which will be used for Multiply, the Government's adult numeracy programme. The UK Shared Prosperity Fund (UKSPF) is part of the Government's Levelling Up agenda. The national £2.6 billion funding is for local investments by March 2025. The funding is aimed at investing in local priorities and targeting funding where it is needed most to increase pride in places, support high quality skills training, support pay, employment and productivity growth and increasing life chances. It replaces the funding that was previously available from the European Union. The following links to further information on the UKSPF and a recording of a recent webinar on this topic:

[Shared Prosperity Fund \(cheshirewestandchester.gov.uk\)](http://cheshirewestandchester.gov.uk)

RECOMMENDED: That the Shared Prosperity Fund be noted

MATTERS FOR INFORMATION/NEXT MEETING

To note any matters of interest that have not been included on the agenda and/or matters for consideration at the next meeting.

19. **DATE AND TIME OF NEXT MEETING**

Monday 12 September 2022 at 7.00pm at Elton Community Centre.

20. **EXCLUSION OF THE PRESS AND PUBLIC**

RECOMMENDED: That, under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined by Paragraph 1 of Part I of Schedule 12A (as amended) to that Act (Information relating to a particular employee). The Public Interest Test has been applied and favours exclusion.

Part 2 – Matters to be discussed in the absence of the press and public

21. **STAFFING MATTERS**

Report to be made at the meeting.