



1. CIO Meeting

1. **Apologies:** Nicki Lunny, Christine Leith

Attendees: Vicki Serna, Sue Owens, Darrel Highcock, Pauline O'Reilly, Katie Ryan, Richard Marks, Nigel Goodliffe, and Lynne Williams.

2. **Ratification of the last minutes (VS)**

3. **Committee business (VS)**

Trustees responsibilities – Vic has done framework and responsibilities, is everyone okay with what has been proposed. Nobody for youth. Can we generate more interest for this?

Photo of all the purchases for Protos.

Grants and funding – still waiting on decision from Lotto. Applied for 8k for wages

4. **Reports from Sub Committees**



a) **Finance (CL)** -

Financial Report - 21.06.22			
Cash in hand	£ 3,326.60		
Cash in bank	£ 56,673.10		
			£ 59,999.70
Minus Grant/Food bank	£ 21,376.99	Accruals	£ 2,421.33
		Outstanding Bills	174.66
Total	£ 38,622.71		
		Total	£ 41,044.04
			£ 40,869.38

- b) **Bookings** – No big bookings – open night on Friday. Bar open, background music, summer playlist. If nice, tables outside 6-10pm. New yoga class starting next week. Nathan coming every fortnight to discuss any issues for men mental / health issues. Pauline waiting on call from someone from CIB to do a talk about fuel and how to apply. It's very confusing info at the moment. So, someone needs to advise. Two groups for Jennifer (Keep fit), getting too many. Lynne needs contact details for each group, she will touch base on them.
- c) **Food Bank (PO)** – Set up is still in progress. Waiting on cupboards.
- d) **Youth & Toddler (TG)** – Shut for two weeks. Engaging with the kids in village. We need some official support. Police arrived up. No parents of teenagers willing to take it on.
- e) **Events (NL)** – Nothing major coming up. Friday family event. First Friday bingo next week.
- f) **Café and bar** – Café is improving, doing really well with the takings just need to build other days. Get more photos of the food. Three banners at shops, at the lights. Metal A board – one for café. Nic to post every day. Bar is sorted. We can swap between brixton to get one we like. Cider doing really well. Look at better system for stocking the bar. Cupboards for pantry.



5. **Maintenance (RM/VS/PH)**

- a) Defib up and registered – look at that in terms of legal requirements. SO/VS
- b) Contracts in place
- c) Projector and screen
- d) Baskets all up
- e) Doors installed in the next few weeks.
- f) Need to start using the maintenance book. Next to till. Richard will decide if its outsourced.
- g) Richard has spoken with a number of pest control companies.
- h) Biffa have been collecting as Richard has been putting out, they won't come through the gate.

6. **Website and IT (RM/NG)** – No issues. Page on website under organisation's for the police. Send through a list of dates of when he's going to be in the village. Drop in on Tuesdays, Weds and Saturday.

7. **Advertisement** – second employee will be able to push the breakfast and other catering events.

Next meeting 20th September 2022 @ 7PM



Action Items	Owner(s)	Deadline	Status
Records updates	Katie	[Date]	In progress
Cupboards	Katie	[Date]	In progress
Screening Licence	Sue/Vic	[Date]	In progress